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# **DEMOCRATIC AND ELECTORAL SERVICES**

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**Dear Councillor** 

# O & S TASK & FINISH GROUP - HOMELESSNESS MANAGEMENT

The next meeting of the O & S Task & Finish Group - Homelessness Management will be held as follows:

DATE: THURSDAY, 31ST AUGUST, 2017

TIME: **6.00 PM** 

VENUE: ROOM 6, CAPSWOOD, OXFORD ROAD, DENHAM

Yours faithfully

Jim Burness

# **Director of Resources**

To: The O & S Task & Finish Group - Homelessness Management

Mr Bastiman Mr D Dhillon

Mr Egleton

Mr Hogan Mrs Lewis

Please note: All Overview and Scrutiny Committee Members are welcome to attend meetings of the Task & Finish Group.



Chief Executive: Bob Smith Director of Resources: Jim Burness Director of Services: Steve Bambrick

# **Declarations of Interest**

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

# AGENDA

1.	Risks Detailed on Covalent	(Pages) <b>(3 - 4)</b>
2.	Internal Audit Report	(5 - 30)
3.	MT Report re change to charge rate	
	3a. Report dated 30 August 2016 3b. Follow up report dated 19 October 2016	(31 - 42) (43 - 48)
4.	Homelessness Cost Benchmarking Information	(49 - 50)
5.	Sample Minutes from weekly meetings	
	5a. 25 July 2017 5b. 9 August 2017	(51 - 52) (53 - 54)
6.	Breakdown of OTHER cases (showing reasons for homelessness)	(55 - 56)
7.	Further details of Homelessness Presentations where TA provided by duty not accepted	(57 - 62)
8.	Breakdown of Homelessness Reviews where decision overturned	(63 - 64)
9.	Summary of new Homelessness Reduction Act	(65 - 66)
10.	Examples of letters	
	10a. Decision - Full duty accepted 10b. Decision - Not Homeless 10c. Review decision - Intentionally homeless 10d. Review decision - Non priority	(67 - 70) (71 - 72) (73 - 80) (81 - 84)
11.	Review of specific cases	(85 - 100)

The next meeting is due to take place on Thursday, 7 September 2017